

Titus County  
Training & Travel Authorization Form

Person requesting training: Kimberly Beard  
Job Title: Legal Assistant  
Date of request: (Must be 30 days prior to training) 6/14/13

1. Title of conference, seminar or training: Legislative Update
2. Destination/location of training: Dallas, TX
3. Is training mandatory  or optional ? - update on laws - would be beneficial to my position
4. Dates of training: 8/23/13 to \_\_\_\_\_
5. Dates of actual travel: 8/23/13
6. Cost of Registration: \$ 100.00
7. Total cost of meals (\$40.00 per day): \$ \_\_\_\_\_
8. Total cost of hotel/motel accommodations: \$ \_\_\_\_\_
9. Will you travel by  carpooling or by your personal vehicle? Carpool  
If carpooling, will the vehicle used be your personal vehicle? Co. Veh.
10. Approximate total cost of travel: \$ \_\_\_\_\_ or the approximate total miles to be claimed \_\_\_\_\_
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel: \$ 100.00

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: [Signature] Date: 6-17-13

County Judge \_\_\_\_\_ Date \_\_\_\_\_  
Commissioner, Precinct 1 \_\_\_\_\_ Date \_\_\_\_\_  
Commissioner, Precinct 2 \_\_\_\_\_ Date \_\_\_\_\_  
Commissioner, Precinct 3 \_\_\_\_\_ Date \_\_\_\_\_  
Commissioner, Precinct 4 \_\_\_\_\_ Date \_\_\_\_\_

*Dianne Court  
6-24-2013*

Titus County  
Training & Travel Authorization Form

Person requesting training: Paul Lindsey  
Job Title: Investigator  
Date of request: (Must be 30 days prior to training) 6/13/13

1. Title of conference, seminar or training: Legislative Update
2. Destination/location of training: Dallas TX
3. Is training mandatory?  or optional? CE hrs
4. Dates of training: 8/23/13 to \_\_\_\_\_
5. Dates of actual travel: 8/23/13
6. Cost of Registration: \$ 100.00
7. Total cost of meals (\$40.00 per day): \$ \_\_\_\_\_
8. Total cost of hotel/motel accommodations: \$ \_\_\_\_\_
9. Will you travel by carpooling or by your personal vehicle? carpool  
If carpooling, will the vehicle used be your personal vehicle? County vehicle
10. Approximate total cost of travel: \$ \_\_\_\_\_ or the approximate total miles to be claimed \_\_\_\_\_
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$ 100.00

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: [Signature] Date: 6/13/13

_____ County Judge	_____ Date
_____ Commissioner, Precinct 1	_____ Date
_____ Commissioner, Precinct 2	_____ Date
_____ Commissioner, Precinct 3	_____ Date
_____ Commissioner, Precinct 4	_____ Date

Titus County  
Training & Travel Authorization Form

Person requesting training: Kristen Krazier  
Job Title: Legal Assistant  
Date of request: (Must be 30 days prior to training) 6/13/13

1. Title of conference, seminar or training: Legislative Update
2. Destination/location of training: Dallas, TX
3. Is training mandatory  or optional:  ? - update on laws - would be beneficial to my position
4. Dates of training: 8/22/13 to \_\_\_\_\_
5. Dates of actual travel: 8/23/13
6. Cost of Registration: \$ 1100.00
7. Total cost of meals (\$40.00 per day): \$ \_\_\_\_\_
8. Total cost of hotel/motel accommodations: \$ \_\_\_\_\_
9. Will you travel by carpooling or by your personal vehicle? Car pool  
If carpooling, will the vehicle used be your personal vehicle? Co. Veh.
10. Approximate total cost of travel: \$ \_\_\_\_\_ or the approximate total miles to be claimed: \_\_\_\_\_
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$ 4100.00

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: JMLL Date: 6/13/13

County Judge	Date
Commissioner, Precinct 1	Date
Commissioner, Precinct 2	Date
Commissioner, Precinct 3	Date
Commissioner, Precinct 4	Date

### Titus County Training & Travel Authorization Form

Person requesting training: Cleve Johnson  
Job Title: Constable Act 2  
Date of request: (Must be 30 days prior to training) \_\_\_\_\_

1. Title of conference, seminar or training: Continued Education for Constables Mandatory
2. Destination/Location of training: Huntsville TX
3. Is training mandatory yes or optional \_\_\_\_\_?
4. Dates of training: 07-09-13 to 07-12-13
5. Dates of actual travel: 07-7-13
6. Cost of Registration: \$ 0
7. Total cost of meals (\$40.00 per day): 6 days \$ 240.00
8. Total cost of hotel/motel accommodations: \$ 417.05
9. Will you travel by carpooling or by your personal vehicle? Personal  
If carpooling, will the vehicle used be your personal vehicle? \_\_\_\_\_
10. Approximate total cost of travel: \$ 316.40 or the approximate total miles to be claimed: 560
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$ 967.85 9-13-13

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: Cleve Johnson

Date: 06-24-13

\_\_\_\_\_  
County Judge

\_\_\_\_\_  
Date

\_\_\_\_\_  
Commissioner, Precinct 1

\_\_\_\_\_  
Date

\_\_\_\_\_  
Commissioner, Precinct 2

\_\_\_\_\_  
Date

\_\_\_\_\_  
Commissioner, Precinct 3

\_\_\_\_\_  
Date

\_\_\_\_\_  
Commissioner, Precinct 4

\_\_\_\_\_  
Date